

Document Generated: 12/21/2025

Learning Style: On Demand

Technology:

Difficulty: Beginner

Course Duration: 1 Hour

Business Writing



About this course:

Business writing includes memorandums, reports, proposals, emails, and other forms of writing used in organizations to communicate with internal or external audiences. Business writing is a type of professional communication and is also known as business communication and professional writing.

Audience:

- Bussiness Analyst
- Managers

Prerequisite:

- There are no prerequisites required for this course

Course Outline:

- **Business Writing**