

Document Generated: 12/20/2025

Learning Style: On Demand

Technology:

Difficulty: Beginner

Course Duration: 30 Min

Effective Leadership and Management Skills



About this Course:

It takes hard work and constant sharpening of your leadership skills to become an effective manager. Some of the top leadership and management skills companies are seeking in employees include communication, motivation, strategic thinking, delegation, and emotional intelligence.

Course Outline:

This Course Includes:

- 11 Habits of Highly Effective Managers!
- 10 Leadership Skills that Every Leader Should Have